



## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

### TUESDAY, APRIL 8, 2014

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Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, April 8, 2014 in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:02 p.m. by Vice-Chair Burkholder.

#### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Vice-Chair Burkholder

2. Roll Call

Vice-Chair Burkholder noted that Trustee MacNeil was excused from attending the Committee of the Whole Meeting of April 8, 2014.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil				✓
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
<b>Student Trustees</b>				
Vincent Atallah	✓			
Dallas McMahan	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Kristine Murphy**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of April 8, 2014, as presented.

**CARRIED**

4. **Declaration of Conflict of Interest**

Vice-Chair Burkholder disclosed an indirect pecuniary interest with Item C1.2.1 Architect Selection Policy (701.1) of the Public Agenda, as she has a family member who is associated with the Quartek Group. Vice-Chair Burkholder did not chair the meeting for this item and did not take part in the consideration or discussion of, or vote on any question with relation to this item.

5. **Approval of Minutes of the Committee of the Whole Meeting of March 4, 2014**

Moved by Trustee Charbonneau

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of March 4, 2014, as presented.

**CARRIED**

**B. PRESENTATIONS**

1. *Nil*

**C. COMMITTEE AND STAFF REPORTS**

1. **Policy Committee**

1.1 **Unapproved Minutes of the Policy Committee Meeting of March 18, 2014**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of March 18, 2014 as presented.

**CARRIED**

1.2 **Approval of Policy**

Policy Committee Chair Sicoli presented the Policy Committee recommendation to the Committee of the Whole for consideration.

**1.2.1 Architect Selection Policy (701.1)**

Chair Burtnik chaired the meeting for this item on the agenda. Vice-Chair Burkholder did not take part in the consideration or discussion of, or vote on any question with relation to this item.

Moved by Trustee Charbonneau

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the revised Architect Selection Policy (701.1) as presented.

**CARRIED**

**1.3 Policy and Guideline Review 2013-2014 Schedule**

John Crocco, Director of Education, presented the Policy and Guideline Review 2013-2014 Schedule for the information of Trustees.

Director Crocco answered questions of Trustees.

**2. 11<sup>th</sup> Annual Niagara Catholic Skills Competition**

Mark Lefebvre, Superintendent of Education presented the report on the 11<sup>th</sup> Annual Niagara Catholic Skills Competition for information. He introduced Ivana Galante, K to 12 Consultant Business/Technological Education/Specialist High Skills Major who presented an overview of the program and a brief visual presentation on the 11<sup>th</sup> Annual Niagara Catholic Skills Competition.

Superintendent Lefebvre and Ms. Galante answered questions of Trustees

**3. Pupil Accommodation Review-Senior Staff Follow-Up Report and Recommendations for St. Christopher Catholic Elementary School and St. Theresa Catholic Elementary School**

Director Crocco, presented the report on the Pupil Accommodation Review-Senior Staff Follow-Up Report and Recommendations for St. Christopher Catholic Elementary School and St. Theresa Catholic Elementary School for information.

Director Crocco informed the Trustees that the report is in compliance with the Ministry of Education Pupil Accommodation Review Guidelines and Niagara Catholic District School Board Policy 701.2.

Moved by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board, in accordance with the Board approved St. Catharines Pupil Accommodation Review Schedule 2014, receive the Pupil Accommodation Review – Senior Staff Follow-Up Report and Recommendations for St. Christopher Catholic Elementary School and St. Theresa Catholic Elementary School.

**THAT** the following recommendations by Senior Staff as provided in the April 8th, 2014 Pupil Accommodation Review-Senior Staff Follow-Up Report and Recommendations for St. Christopher Catholic Elementary School and St. Theresa Catholic Elementary School, be received and considered for approval at the May 27, 2014 Board Meeting.

**THAT** the Board submit to the Ministry of Education a request for capital funding for an addition to St. Christopher Catholic Elementary School to be received by the Board no later than 2016 subject to Ministry of Education Capital Funding Approval.

**THAT** the Board submit to the Ministry of Education a request for retrofit funding for renovations to St. Theresa Catholic Elementary School to be received by the Board no later than 2016 subject to Ministry of Education Capital Funding Approval.

**THAT** an Ad Hoc Attendance Area Review Committee of the Board be established to review the attendance boundaries of St. Christopher Catholic Elementary School and St. Theresa Catholic Elementary School and that boundary changes not take place prior to the Ministry of Education approval for funding for an addition to St. Christopher Catholic Elementary School and retrofit funding required to accommodate additional enrolment at St. Theresa Catholic Elementary School.

**CARRIED**

**4. School Year Calendars 2014-2015**

Frank Iannantuono, Superintendent of Education/Human Resources Services, presented the Elementary and Secondary School Year Calendars for the 2014-2015 school year.

Superintendent Iannantuono answered questions of Trustees.

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2014-15 school year as presented.

**CARRIED**

**5. Staff Development Department Professional Development Opportunities**

Superintendent Iannantuono, presented the report on Staff Development Department Professional Development Opportunities for information.

Director Crocco answered questions of Trustees

**6. Extended Overnight Field Trip, Excursion and Exchange Committee**

Superintendent Lefebvre presented the report on the Extended Overnight Field Trip, Excursion and Exchange Committee for information.

**7. Niagara Catholic Education Award of Distinction 2014**

Superintendent Iannantuono, informed the Board that on March 25, 2014 the Niagara Catholic Education Award of Distinction Committee met and selected Monsignor Matthew Clifford as recipient of the Award of Distinction for 2014. He presented highlights of Monsignor Clifford's contributions to Catholic education and that the award would be presented posthumously.

**8. Monthly Updates**

**8.1 Capital Projects Update**

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Update.

## **8.2 Student Trustees' Update**

Vincent Atallah and Dallas McMahon, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

## **8.3 Senior Staff Good News Update**

Senior Staff highlights included:

### **Superintendent Lefebvre**

Hornblower Niagara Cruises has selected the name Niagara Wonder for one of its newly built state-of-the-art Catamaran Boats that will operate boat tours of the Falls. The winning name, *Niagara Wonder* was submitted by Ms. Lina Muraca's ELKP class at Sacred Heart Catholic Elementary School.

On Thursday, March 27, 2014 Our Lady of Mount Carmel Catholic Elementary School participated in the first Niagara Catholic District School Board's Kids' Lit Quiz System Challenge. The school entered 2 teams; The Purple Unicorns and the Flying Cows. The Flying Cows had great success especially in the poetry and mythology categories. The Flying Cows came in first place and were the Grand Champions of the first Kids' Lit Quiz System Challenge.

## **D. INFORMATION**

### **1. Trustee Information**

#### **1.1 Spotlight on Niagara Catholic – March 18, 2014**

Director Crocco highlighted the Spotlight on Niagara Catholic – March 18, 2014 issue for the information of Trustees.

#### **1.2 Calendar of Events – April 2014**

Director Crocco presented the April 2014 Calendar of Events for the information of Trustees.

#### **1.3 Bishop's Gala 2014 – April 12, 2014**

Director Crocco presented information regarding the Bishop's Gala on April 12, 2014.

#### **1.4 Holy Week**

Director Crocco presented information regarding Holy Week 2014 and that no evening meetings would take place across the system.

#### **1.5 OCSTA 2014 – Silent Auction**

Director Crocco reminded the Trustees of the OCSTA 2014 – Silent Auction, to be held at the OCSTA AGM & Conference. A hard copy of the OCSTA AGM would be provided at the April Board Meeting.

## **E. OTHER BUSINESS**

### **1. General Discussion to Plan for Future Action**

- 1.1 Director Crocco informed the Board of future action plans that Niagara Catholic will be involved in the coming months.

## **F. BUSINESS IN CAMERA**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 8:14 p.m. and reconvened at 9:27 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of April 8, 2014.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES INCLUDED**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on March 4, 2014 as presented.

**CARRIED (Item F1)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Charbonneau

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on March 4, 2014 as presented.

**CARRIED (Item F3)**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.1 of the In Camera Agenda.

**CARRIED (Item F4.1)**

## **H. ADJOURNMENT**

Moved by Trustee Sicoli

**THAT** the April 8, 2014 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 9:27p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **April 8, 2014.**

Approved on **May 13, 2014.**

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Rhianon Burkholder  
Vice-Chair of the Board

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John Crocco  
Director of Education/Secretary -Treasurer